

CODE OF CONDUCT
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS (“Meeting”)
PT SOLUSI TUNAS PRATAMA Tbk

1. General

This meeting is the Extraordinary General Meeting of Shareholders. For the sake of the smooth running of the Meeting, during the Meeting participants are expected not to leave the Meeting room, turn off the voice function of their mobile phones, limit physical contact with other participants, and not conduct conversations that could interfere with the Meeting and comply with the protocol to prevent the spread of COVID-19.

2. Meeting Time and Place

Meetings are held on:

Day/Date : Friday, 01 October 2021

Time : 14.00 WIB – finished

Venue : Sheraton Grand Jakarta Gandaria City Hotel

Jl Sultan Iskandar Muda, Jakarta 12240

3. Meeting Agenda:

- Approval of changes in the composition of the Board of Commissioners and/or Board of Directors of the Company.

4. Meeting Participants

- a. Meeting participants are Shareholders whose names are recorded in the Company's Register of Shareholders on September 8, 2021 until 16:00 WIB, or their legal proxies from the Shareholders as evidenced by a valid power of attorney and other verified proof of identity. by the Meeting Officer before entering the Meeting room or who has given power of attorney via e-Proxy through the eASY.KSEI platform.
- b. Meeting participants have the right to express opinions, ask questions, provide feedback and vote at the Meeting.
- c. Shareholders who attend the Meeting with the following mechanism:
 - I. Physically; or
 - II. Electronically through the eASY.KSEI application.
- d. The Chairperson of the Meeting has the right to request that those present prove their authority to attend the Meeting, in accordance with the requirements announced in the Invitation to the Meeting.

5. Invitation

Invitations are parties who are not shareholders who are present at the invitation of the Board of Directors and do not have the right to express opinions, provide responses and/or vote at the Meeting, unless requested by the Chairperson of the Meeting.

6. Language

The meeting will be held in Indonesian.

7. Chairman of the Meeting

- a. In accordance with the provisions of Article 37 POJK No. 15/POJK.04/2020 concerning the Planning and Organizing of the General Meeting of Shareholders of a Public Company ("POJK 15/2020") and Article 13 paragraph (1) of the Company's Articles of Association, the Meeting is chaired by a member of the Board of Commissioners appointed by the Board of Commissioners.
- b. The Chairman of the Meeting is responsible for the smooth running of the Meeting and has the right to decide on the Meeting procedures that have not been regulated or have not been sufficiently regulated in these Rules.

8. Meeting Quorum

- For all agenda items of the Meeting as regulated in Article 14 paragraph 1 letter (a) of the Company's Articles of Association and Article 41 paragraph 1 of POJK No.15/2020; GMS can be held if more than 1/2 (one half) of the total shares with voting rights are present or represented;

9. Frequently Asked Questions

- a. In each Meeting Agenda, an opportunity is given for questions and answers, for shareholders who are physically present in the Meeting room and shareholders who are present electronically through the eASY.KSEI application. Questions and answers are only carried out in one stage for each agenda and are limited to a maximum of 5 (five) minutes.
- b. Questions can only be asked by the shareholders or their legal proxies at a specified time after the completion of the presentation of the Meeting Agenda and prior to voting. The questions asked must relate directly to the agenda being discussed.
- c. Before submitting questions or opinions, the shareholders or their proxies are asked to write down the names and addresses and the number of shares owned or represented.
- d. Questions and/or opinions submitted are made in writing both for shareholders who are present in the meeting room or electronically present through the eASY.KSEI application,
- e. Shareholders or their proxies who are present in the meeting room can write questions and/or opinions on the paper provided, after which they are given to the Chairperson of the Meeting by the officer.
- f. Shareholders or their proxies who attend electronically through the eASY.KSEI application can write questions and/or opinions by using the chat feature in the "Electronic Opinions" column available on the E-Meeting Hall screen in the eASY.KSEI application.
- g. The Board of Directors or the Board of Commissioners will provide answers or responses to each of the questions and/or opinions submitted in writing, and for this they may ask other competent parties to provide answers or responses. In the event that there are still unanswered questions at the Meeting, the Company can answer them separately outside the Meeting.

10. Meeting Decision

- a. Each share entitles its holder to cast 1 (one) vote. If a shareholder or his/her legal proxies owns or represents more than 1 (one) share, then the person concerned can only cast 1 (one) vote and is deemed to have represented the shares owned or represented for each shareholder.
- b. Decision making is carried out by means of deliberation for consensus, if there are shareholders or their proxies who do not agree, then the decision will be taken by voting.
- c. Voting process:

- i. For shareholders or their proxies who are physically present in the Meeting room, this is done by raising their hands with the following procedure:
 - First, those who voted against will be asked to raise their hand;
 - Second, those who cast a blank vote (abstain) will be asked to raise their hand;
 - Third, those who do not raise their hands in the first and second stages are deemed to have agreed to the proposal;

For the proxies who are authorized by the shareholders to cast a vote of disapproval or abstention, but at the time of making a decision by the Chairperson of the Meeting they do not raise their hand to vote against or abstain, then they are deemed to have approved the proposal.

- ii. For shareholders or their proxies who attend electronically through the eASY.KSEI application on the E-Meeting Hall menu, Live Broadcasting sub menu.
 - Shareholders or their proxies may vote in each agenda item of the Meeting at the time of submitting a declaration of attendance no later than 12.00 WIB on 1 (one) business day prior to the date of the Meeting.
 - Shareholders or their proxies who have not cast their votes in the Meeting agenda may submit their vote during the voting period through the E-Meeting Hall screen in the eASY.KSEI application opened by the Company.
 - If a shareholder or shareholder's proxy during the electronic voting process does not vote for a particular agenda of the Meeting, it will be deemed to have voted "Abstain" for the relevant agenda.

The Chairperson of the Meeting will ask the Notary with the assistance of the BAE to count the votes and announce the results of the voting.

11. Closing

- a. Everything that is discussed and decided in this Meeting, the minutes will be made in the form of a Deed of Minutes of the Meeting made by a Notary.
- b. For Shareholders or their proxies who come after the registration is closed by the Securities Administration Bureau, even though the Meeting has not been opened, the Shareholders or their proxies are not entitled to ask questions and cannot cast their votes.
- c. This Code of Conduct was drawn up by taking into account the provisions of the Company's Articles of Association and other applicable regulations. Matters that occur during the Meeting that have not been regulated in this code of conduct, will be determined by the Chairperson of the Meeting by taking into account the Company's Articles of Association and the relevant provisions of the applicable regulations.

Jakarta, September 9 2021
Company's of Board of Directors